

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

DECEMBER 20, 2022

Board members present: Chairman Laura Osiadacz and Commissioner Brett Wachsmith. Excused: Vice-Chairman Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Darryl Ellis, Upper District Court Judge; Diana MacKenzie, Upper District Court Administrator; Kelly Bacon, Planner I; Sarah Keith, Superior Court Administrator; Mark Cook, Public Works Director; Cheryl Burrows, EMS Coordinator; Chelsey Loeffers, Public Health Director; Kasey Knudson, Special Programs Coordinator; Neil Caulkins, Deputy Prosecutor; Jeanne Killgore, Human Resource Director; Sue Higginbotham, Chief Administrator; Andrew Yoder, Fiscal Analyst; Zack DeHaven, Fiscal Analyst; Emily Brown, Legal Process Assistant; Dora Van Epps, Fiscal Analyst; Barb Demory, Lower District Court Administrator; Jen Geyer, Certified Deputy Auditor; Emily Smith, Administrative Assistant; Debbie Stanavich, Administrative Assistant; Jen Gaytan, Certified Deputy Auditor; Brian Carlson, Budget & Finance Director; Eileen Murphy, Office of Public Defense Director; Paul Sander, Lower District Court Judge; Julie Cloninger, Deputy Auditor; Sue Patterson, Fiscal Tech.; Tami Madsen, Probation Assistant; Lisa Soderstrom, Legal Process Coordinator; Lisa Ferguson, Legal Process Assistant; Jeremiah Cromie, Planner II; and approximately 8 members of the public.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATION - NONE

AWARDS & RECOGNITIONS

CERTIFICATE

JERRY PETTIT

COMMISSIONERS

Vice-Chairman Wright moved to approve a Certificate of Appreciation to Jerry Pettit, Auditor for his leadership and dedicated service to the

APPROVED

1-3-23

citizens of Kittitas County from February 1, 2005, through December 31, 2022. Commissioner Wachsmith seconded. Motion carried 3-0.

CERTIFICATE

DARRYL ELLIS

COMMISSIONERS

Vice-Chairman Wright moved to approve a Certificate of Appreciation to Darryl Ellis, Upper County District Court Judge, for his leadership and dedicated service to the citizens of Kittitas County from January 1, 1997, to January 8, 2023. Commissioner Wachsmith seconded. Motion carried 3-0.

APPROVAL OF AGENDA

Vice-Chairman Wright moved to approve the Agenda, as amended, by moving Consent Items D, P, and R to Board Discussion & Decision. Commissioner Wachsmith seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as amended, noting Items D, P, and R were moved to Board Discussion & Decision. Commissioner Wachsmith seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
11/22/22	HR Study Session
11/28/22	CDS Study Session
12/5/22	Office Admin
12/5/22	Closed Bargaining
12/5/22	Executive Session
12/6/22	Agenda
12/7/22	Sheriff's Study Session-Cancelled
12/8/22	2023 Budget Adoption
12/12/22	Office Admin
12/12/22	CDS Study Session-Cancelled
12/12/22	PW Study Session-Rescheduled
12/13/22	CDS Study Session
12/13/22	Executive Session
12/13/22	PW Study Session
12/26/22	Office Admin-Cancelled

Approve Resolution No. 2022-246, Authorizing a Professional Services Agreement for the Provision of the Youth Recreational Scholarship Program for 2023-2024.

RESOLUTION 2022-247

EMS & TRAUMA CARE COUNCIL

EMS

Approve Resolution No. 2022-247, Authorizing an Interlocal Agreement with Kittitas County Emergency Medical Service and Trauma Care Council for Coordination of Emergency Medical Services.

REQUEST TO APPROVE A PROFESSIONAL SERVICES AGREEMENT BETWEEN KITTITAS COUNTY AND JRP INNOVATIVE SOLUTIONS FOR DEVELOPMENT AND COORDINATION OF COUNTY RURAL BROADBAND INITIATIVE - ITEM MOVED TO BOARD DISCUSSION & DECISION.

RESOLUTION 2022-248

KITTITAS VALLEY HEALTHCARE

PUBLIC HEALTH

Approve Resolution No. 2022-248, Authorizing an Interlocal Agreement between the Kittitas County Public Health Department and Kittitas Valley Healthcare for Emergency Vaccine Storage.

AGREEMENT

QUIET CADENCE

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Quiet Cadence, to support COVID-19 recover and advance health equity for high-risk or underserved populations, from December 1, 2022, through October 31, 2023.

CONTRACT

WA STATE HEALTH CARE AUTHORITY

PUBLIC HEALTH

Approve Amendment No. 1 to Contract No. K4649 Medicaid Admatch, between the Kittitas County Public Health Department and the Washington State Health Care Authority, to support Medicaid related outreach and linkage activities performed by the Kittitas County Public Health Department to Washington State residents who live within Kittitas County.

CONTRACT

DEPARTMENT OF HEALTH

PUBLIC HEALTH

Approve Amendment No. 9 to Contract Number CLH31015 between the Department of Health and the Kittitas County Public Health Department, for DCHS-ELC COVID-19 Response, effective January 1, 2022, through December 31, 2024.

CONTRACT

DEPARTMENT OF HEALTH

PUBLIC HEALTH

Approve Amendment No. 10 to Contract Number CLH31015 between the Department of Health and the Kittitas County Public Health Department,

for COVID-19 LHJ Vaccination - ARPA - beginning January 1, 2022, through December 31, 2024.

MYLARS

FOREST RIDGE PH. 4 PLAT

CDS

Approve the Mylars granting final approval for the Forest Ridge Ph. 4 Plat (LPF-22-00006 & LP-08-00014) for fifty-seven (57) lots and five (5) Open Space tracts on nine (9) parcels, located northeast of the City of Cle Elum, with most of the lots off Forest Ridge Drive.

MYLARS

FOREST RIDGE PH. 5 PLAT

CDS

Approve the Mylars granting final approval for the Forest ridge Ph. 5 Plat (LPF-22-00007 & LP-08-00014), for seventy-seven (77) lots and ten (10) Open Space tracts on eight (8) parcels, located northeast of the City of Cle Elum with the most of the lots off Forest Ridge Drive.

SET PUBLIC HEARING

SUNCADIA PHASE 2 DIVISION 8

CDS

Approve Setting a Public Hearing to consider the Suncadia Phase 2, Division 8, 72 detached residential lots (primarily second or vacation homes) plat with associated roadways, a clubhouse and pool amenity, as well as an Open Space and Service tracts on approximately 290.3 acres of land that is zoned Master Planned Resort, to be held on Tuesday January 3, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

MYLARS

STANAVICH AGRICULTURE PLAT

CDS

Approve the Mylars granting final approval of the Stanavich Agriculture Plat) LPF-22-00008 & SE-21-00022), for an Agriculture Long Plat with four (4) buildable parcels and one (1) Open Space parcel out of 81 acres of Agriculture 20 zoned land within the Rural Working land use designation, located approximately 6 miles north of the City of Ellensburg, along Smithson Road.

ORDINANCE 2022-017

ANNUAL COMPREHENSIVE PLAN

CDS

Approve Ordinance No. 2022-017, Revisions of the Kittitas County Code and Comprehensive Plan as Part of the 2022 Annual Comprehensive Plan Amendment Cycle.

REQUEST FOR QUALIFICATIONS

UPPER COUNTY SHOP

PUBLIC WORKS

Approve a Request for Statement of Qualifications for Agricultural services overseeing remediation construction at the Upper County Road Maintenance Shop in Cle Elum, WA to be accepted until January 27, 2023, at 5:00 p.m. at the Kittitas County Public Works Department 311 North

Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST TO APPROVE A RESOLUTION TO AWARD THE DISTRESSED COUNTY SALES AND USE TAX FUNDING FOR 2023 AND DIRECT STAFF TO PREPARE PUBLIC FACILITY GRANT AGREEMENTS FOR 2023 AWARD RECIPIENTS - ITEM MOVED TO BOARD DISCUSSION & DECISION

CALL FOR BIDS PETROLEUM & LUBRICANT PRODUCTS PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Petroleum and Lubricant products for calendar year 2023, to be accepted until January 5, 2023, at 2:00 p.m. in the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST TO APPROVE A RESOLUTION TO DISBAND THE FLOOD CONTROL ZONE DISTRICT ADVISORY COMMITTEE - ITEM MOVED TO BOARD DISCUSSION & DECISION

AGREEMENT UPPER COUNTY SENIOR CENTER COMMISSIONERS

Approve an Agreement between Kittitas County and the Upper Kittitas County Senior Center (Puttnam Centennial Center), in the amount of \$19,900.00, to provide public services which will benefit senior citizens and others in Upper Kittitas County from January 1, 2023, through December 31, 2023.

AGREEMENT HOPESOURCE - UPPER CO TRANSPORTATION COMMISSIONERS

Approve an Agreement between Kittitas County and Hopesource, in the amount of \$24,000.00, to provide referral and transportation services for senior citizens in the Upper Kittitas County from January 1, 2023, through December 31, 2023.

AGREEMENT CITY OF ELLENSBURG COMMISSIONERS

Approve an Agreement between Kittitas County and the City of Ellensburg, in the amount of \$115,000.00, to provide library services to County residents from January 1, 2023, through December 31, 2023.

AGREEMENT CITY OF KITTITAS COMMISSIONERS

Approve an Agreement between Kittitas County and the City of Kittitas, in the amount of \$9,500.00, to provide library services to County residents from January 1, 2023, through December 31, 2023.

AGREEMENT CITY OF CLE ELUM COMMISSIONERS

Approve an Agreement between Kittitas County and the City of Cle Elum,

in the amount of \$28,000.00, to provide library services to County residents from January 1, 2023, through December 31, 2023.

AGREEMENT

CITY OF ROSLYN

COMMISSIONERS

Approve an Agreement between Kittitas County and the City of Roslyn, in the amount of \$20,000.00, to provide library services to County residents from January 1, 2023, through December 31, 2023.

AGREEMENT

ROBERT K. WEIDNER

COMMISSIONERS

Approve an Agreement between Robert K. Weidner, on behalf of the Evergreen Forest County Group, A rural Public Lands County Council Affiliate and Kittitas County, in the amount of \$10,000.00, to serve as the Washington D.C. government relations advisory to Kittitas County and other counties of the Evergreen Forest County Group from January 1, 2023, through December 31, 2023.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

RESOLUTION 2022-243

CITY OF ELLENSBURG - ILA

COMMISSIONERS

Vice-Chairman Wright moved to approve Resolution No. 2022-243, Authorizing an Amendment to an Interlocal Agreement between Kittitas County and the City of Ellensburg related to Development Standards within the Urban Growth Area. Commissioner Wachsmith seconded. Motion carried 3-0.

AGREEMENT

JRP INNOVATIVE SOLUTIONS

COMMISSIONERS

Vice-Chairman Wright moved to approve a Professional Services Agreement between Kittitas County and JRP Innovative Solutions, LLC, in the amount of \$135,000.00 to provide Broadband Action Team Development and Coordination. Commissioner Wachsmith seconded. Motion carried 3-0.

RESOLUTION

DISTRESSED COUNTY SALES & USE TAX FUNDING

PUBLIC WORKS

Vice-Chairman Wright moved to remand the recommendations of the Conference of Governments for the proposed Resolution of Distressed County Sales & Use Tax Funding Awards back to Staff and for further discussion with Conference of Governments. Chairman Osiadacz seconded. Motion carried 2-1 (Commissioner Wachsmith voted in opposition).

Vice-Chairman Wright moved to approve Resolution No. 2022-244, Disbanding of the Flood Control Zone District Advisory Committee. Commissioner Wachsmith seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 11:35 a.m. Chairman Osiadacz announced the Board would recess into Executive Session with Dan Carlson, CDS Director, and Jeanne Killgore, Human Resources Director, for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 11:40 a.m. the Board reconvened out of Executive Session. No action was taken.

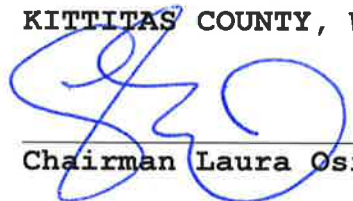
CONCLUDED

The meeting was concluded at 11:40 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Chairman Laura Osiadacz